



European
Commission

ERASMUS CHARTER FOR HIGHER EDUCATION 2014-2020

The European Commission hereby awards this Charter to:

POLITEKNIKA IKASTEGIA TXORIERRI, S. COOP. LTDA

The Institution undertakes to respect the following principles:

- + Respect in full the principles of non-discrimination set out in the Programme and ensure equal access and opportunities to mobile participants from all backgrounds.
- + Ensure full recognition for satisfactorily completed activities of study mobility and, where possible, traineeships in terms of credits awarded (ECTS or compatible system). Ensure the inclusion of satisfactorily completed study and / or traineeship mobility activities in the final record of student achievements (Diploma Supplement or equivalent).
- + Charge no fees, in the case of credit mobility, to incoming mobile students for tuition, registration, examinations or access to laboratory and library facilities.

The Institution further undertakes to:

- When Participating in Mobility Activities -

Before Mobility

- + Publish and regularly update the course catalogue on the website of the institution well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.
- + Carry out mobility only within the framework of prior agreements between institutions. These agreements establish the respective roles and responsibilities of the different parties, as well as their commitment to shared quality criteria in the selection, preparation, reception and integration of mobile participants.
- + Ensure that outgoing mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.
- + Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the home and host institutions or enterprises and the mobile participants.
- + Provide assistance related to obtaining visas, when required, for incoming and outgoing mobile participants.
- + Provide assistance related to obtaining insurance, when required, for incoming and outgoing mobile participants.
- + Provide guidance to incoming mobile participants in finding accommodation.

During Mobility

- + Ensure equal academic treatment and services for home students and staff and incoming mobile participants.
- + Integrate incoming mobile participants into the institution's everyday life.
- + Have in place appropriate mentoring and support arrangements for mobile participants.
- + Provide appropriate linguistic support to incoming mobile participants.

After Mobility

- + Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile students.
- + Provide incoming mobile participants and their home institutions with transcripts containing a full, accurate and timely record of their achievements at the end of their mobility period.
- + Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the institution and their peers.
- + Ensure that staff are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.
- **When Participating in European and International Cooperation Projects -**
 - + Ensure that cooperation leads to sustainable and balanced outcomes for all partners.
 - + Provide relevant support to staff and students participating in these activities.
 - + Exploit the results of the projects in a way that will maximise their impact on individuals and participating institutions and encourage peer learning with the wider academic community.
- **For the Purposes of Visibility -**
 - + Display this Charter and the related Erasmus Policy Statement prominently on the institution's website.
 - + Promote consistently activities supported by the Programme, along with their results.

On behalf of the Institution, I recognise that implementation of the Charter will be monitored and that violation of any of the above principles and commitments may lead to its withdrawal by the European Commission.



-signed-


Juan Angel SAN VICENTE
Legal representative

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D**Erasmus Policy Statement (Overall Strategy)*****D. Erasmus Policy Statement (Overall Strategy)***

The Institution agrees to publish this overall strategy (all three parts) on its website within one month after the signature of the Erasmus Charter for Higher Education by the European Commission.

Please describe your institution's international (EU and non-EU) strategy. In your description please explain a) how you choose your partners, b) in which geographical area(s) and c) the most important objectives and target groups of your mobility activities (with regard to staff and students in first, second and third cycles, including study and training, and short cycles). If applicable, also explain how your institution participates in the development of double/multiple/joint degrees. (max. 5000 characters)

Original language [EN]

a) Politeknika Txorierrri participates in Erasmus and Leonardo programmes.
So far we have participated in mobility of students only for traineeships. For this kind of projects we select our host partners according to the kind of traineeships they can offer our students: the matching between the companies' needs and the students' profiles; the support they can offer the students; and their supervising and their mentoring possibilities.
For Leonardo cooperation for innovation and good practices projects, we select our partners according to the aims and objectives of the project itself. If we are offered to become partners in a project, we first check whether the project follows our strategic guidelines and whether its implementation is possible both in our institution and within our network of associated VET centres, HETEL (www.hetel.org). If Politeknika Txorierrri is interested in running a project, we choose our partners according to their profile, according to their expertise in the topic and to their experience in international projects.

b) We have partners all over Europe and in Turkey.

c) Our main target group for mobility activities are short cycle second year students. We aim to give about 20% of these students the possibility to have their compulsory traineeship in a company abroad.

If applicable, please describe your institution's strategy for the organisation and implementation of international (EU and non-EU) cooperation projects in teaching and training in relation to projects implemented under the Programme. (max. 2000 characters)

Original language [EN]

Once a cooperation project that follows Politeknika Txorierrri's strategic guidelines has been approved, our institution, through its international department, employs all the human and material resources necessary for the successful implementation of the project both in our institution and within our network of 21 associated VET centres, HETEL (www.hetel.org).

Please explain the expected impact of your participation in the Programme on the modernisation of your institution (for each of the 5 priorities of the Modernisation Agenda*) in terms of the policy objectives you intend to achieve. (max. 3000 characters)

Original language [EN]

1. Increasing attainment levels to provide the graduates and researchers Europe Needs . Our participation in the programme increases the quality and recognition of VET and therefore attracts a broader cross-section of society into higher VET education and from there into university.
2. Improving the quality and relevance of higher education. As mentioned above, our participation both in mobility and in cooperation for innovation and good practices programmes strengthens the quality of our institution and the relevance of VET within education.
3. Strengthening quality through mobility and cross-border co-operation. In a global world like ours, the students who have the opportunity to experience a traineeship abroad are better prepared for the challenges of the changing work market.
4. Making the knowledge triangle work: Linking higher education, research and business for excellence and regional development. The close collaboration with companies is a must for our institution. All our students spend a compulsory internship of about 400 hours in a company in order to complete their education and get their certificate. By giving our students the possibility to do their traineeship in an enterprise abroad, we are widening our companies network and improving the collaboration possibilities.
5. Improving governance and funding. So far we have been able to increase the funding provided by the Programme thanks to the cofinancing of the Basque Government and of the Spanish Ministry of Education. We expect this cofunding to continue.

* COM (2011) 567 (<http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=COM:2011:0567:FIN:EN:PDF>)